

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
REORGANIZATION MEETING MINUTES
JANUARY 14, 2021**

Call To Order

Deirdre Vogel, Board of Health Secretary, called the meeting to order at 7:13PM via Zoom Conference Call, and read the open public meetings statement in accordance with the law.

Roll Call

Present: Jennifer Asay, Joan Bannan, Patricia Crane, Karen Ellis, Dr. Christopher Hunt, Dr. Elizabeth Korn, Dr. John Salaki

Also Present: Lucy Forgione, Health Officer, Attorney Paula J. DeBona, Esq. and Deirdre Vogel, Board of Health Secretary

Public Comment: None

Staff Comment: Lucy Forgione wished all a Happy New Year!

Oath of Office:

Joan Bannan, Patricia Crane and Karen Ellis were sworn in as members of the Bernards Township Board of Health, by Board Attorney Paula J. DeBona, Esq.

Election of Officers – Office of the President for 2021

Dr. Salaki was nominated by Jennifer Asay for the position of President of the Board of Health. Karen Ellis seconded the nomination.

Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

Office of Vice President for 2021

Jennifer Asay was nominated by Dr. Salaki for the position of Vice President of the Board of Health.

Joan Bannan seconded the nomination.

Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

Vice President Jennifer Asay continued to conduct the meeting as Dr. Salaki's audio feed was not functioning for the remainder of the meeting.

Reorganization Assignments for 2021:

- Boarding Houses for children, day camps, boarding camps and communicable disease - Dr. John Salaki
- Eating Establishments, food retailers, schools – Jennifer Asay
- Liaison with Sewerage Authority – Karen Ellis
- Health Program Coordinator, Environmental Protection- Patricia Crane
- Landfill, water, septic system and wells – Dr. Christopher Hunt

- Rabies Control – Joan Bannan
- Vital Statistics – Dr. Elizabeth Korn
- Personnel Committee - President of the Board of Health and two (2) Members – Dr. Elizabeth Korn & Jennifer Asay

A motion was made by Karen Ellis, seconded by Dr. Hunt to approve reorganization assignments.

Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes, Dr. Hunt – Yes, Dr. Korn – Yes

Schedule of Board of Health Meetings for 2021:

JANUARY 14, 2021 (Reg & ReOrg)	FEBRUARY 11, 2021 (Annual Meeting)	MARCH 11, 2021
APRIL 15, 2021	MAY 13, 2021	JUNE 17, 2021
SEPTEMBER 16, 2021	OCTOBER 14, 2021	DECEMBER 2, 2021

A motion was made by Dr. Hunt to accept the dates for the Board of Health Meetings for 2021, seconded by Karen Ellis.

Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes, Dr. Hunt – Yes, Dr. Korn – Yes

Official Newspapers

Vice President Jennifer Asay, declared that the Bernardsville News be named the official newspaper, with the secondary newspapers being the Courier News of Bridgewater and the Daily Record of Morristown.

A motion was made by Karen Ellis, seconded by Dr. Hunt to accept the declaration of newspapers as presented.

Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes, Dr. Hunt – Yes, Dr. Korn – Yes

Resolution BH 1:21- Authorizing the award of a Professional Services Contract for Legal Counsel to Paula J. DeBona, Esq.

A motion to adopt Resolution BH 1:21 was made by Dr. Hunt, seconded by Karen Ellis.

Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes, Dr. Hunt – Yes, Dr. Korn – Yes

Resolution BH 2:21

Resolution of Appointment by the Board of Health that the following appointments are hereby made:

Lucy A. Forgione, Health Officer/Health Educator/Youth Services Coordinator/ Registrar of Vital Statistics

Deirdre Vogel, Board of Health Secretary/Deputy Registrar of Vital Statistics

Gindy McCarthy, Alternate Deputy Registrar of Vital Statistics

Tricia Cowell, Senior Environmental Health Specialist

Nancy Dowd, Registered Environmental Health Specialist
Vacant, Registered Environmental Health Specialist
Kaitlin Cartoccio, Health Educator/Community Program Coordinator
Cheryl Komline, Health Educator/Youth Services Coordinator Assistant/Public Health
Nutritionist
Vacant, Vulnerable Populations Outreach Coordinator

A motion to adopt Resolution 2:21 was made by Dr. Hunt, seconded by Karen Ellis.
Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes,
Dr. Hunt – Yes, Dr. Korn – Yes

Resolution BH 3:21– Authorizing the Health Officer to apply for any and all grants that are in the best interest of the Board of Health.

A motion to adopt Resolution 3:21 was made by Dr. Korn, seconded by Joan Bannan.
Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes,
Dr. Hunt – Yes, Dr. Korn – Yes

Resolution BH 4:21 – Authorizing the Health Officer to execute contracts with providers.

A motion to adopt Resolution 4:21 was made by Karen Ellis, seconded by Dr. Hunt.
Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes,
Dr. Hunt – Yes, Dr. Korn – Yes

Resolution BH 5:21 – Authorizing the award of a Professional Services Contract to the Atlantic Health Visiting Nurse Association or its successor.

A motion to adopt Resolution 5:21 was made by Karen Ellis, seconded by Joan Bannan.
Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes,
Dr. Hunt – Yes, Dr. Korn – Yes

Resolution BH 6:21 – Adoption of the Bernards Township Employee Handbook.

A motion to adopt Resolution 6:21 was made by Dr. Hunt, seconded by Patricia Crane.
Roll Call: Jennifer Asay – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Joan Bannan - Yes,
Dr. Hunt – Yes, Dr. Korn – Yes

There being no further business to discuss, a motion was made by Dr. Korn, seconded by Karen Ellis to adjourn the meeting at 7:39PM. All were in favor.

Respectfully Submitted,

Deirdre Vogel, Board of Health Secretary

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
REGULAR MEETING MINUTES
JANUARY 14, 2021**

Call To Order

President, John Salaki, MD called the meeting to order at 7:39 via Zoom Conference Call and read the open public meetings statement in accordance with the law.

Roll Call

Present: Jennifer Asay, Patricia Crane, Karen Ellis, Joan Bannan, Dr. Christopher Hunt, Dr. Elizabeth Korn, Dr. John Salaki

Also Present: Lucy Forgione, Health Officer; Board Attorney Paula J. DeBona, Esq. and Deirdre Vogel, Board of Health Secretary

Public Comment: None

Staff Comment: None

Approval of Minutes

The minutes of the December 3, 2020 meeting were reviewed and approved on motion by Karen Ellis, seconded by Joan Bannan.

Roll Call: Jennifer Asay – Yes, Patricia Crane - Abstain, Karen Ellis – yes, Joan Bannan - Yes, Dr. Hunt – Abstain, Dr. Korn – Yes, Dr. Salaki – Yes

Health Educator Reports & Health Officers Reports

The Health Educator Reports & Health Officers Reports were reviewed and discussed. A motion to approve the Health Educator Reports & Health Officers Reports was made by Dr. Korn, seconded by Dr. Hunt. All were in favor.

Old Business: None

New Business:

RESOLUTION 7:21 – A Resolution appointing Riya Patel as Vulnerable Populations Outreach Coordinator

Motion to accept resolution 7:21 was made by Joan Bannan, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Patricia Crane - Yes, Karen Ellis – yes, Joan Bannan - Yes, Dr. Hunt - Yes, Dr. Korn – Yes, Dr. Salaki – Yes

Public Comment: Todd Edelstein shared his thoughts on distribution of the vaccine and structure of clinics.

Resolution 8:21 – Executive Session – Interlocal Contracts

Motion to accept Resolution 8:21 was made by Joan Bannan, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Joan Bannan – Yes, Patricia Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Yes, Dr. Korn, Dr. Salaki – Yes

The Board entered into Executive Session at 8:11PM

The Board returned to the Regular Meeting at 8:31

Staff Comment:

Board Comment: Jennifer Asay offered to share monoclonal antibody educational information with the board.

There being no further business to discuss a motion was made by Joan Bannan seconded by Karen Ellis to adjourn the meeting at 8:35 PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Board Secretary

Health Education / Youth Services Coordinator Report

January 2021

Clinics/ Screening Programs

- Radon Detection: Received Radon Detection Kits via grant NJDEP, Bureau of Environmental Radiation. Ready for distribution – press release sent.

Municipal Alliance

- Met virtually on Tuesday, January 12th/
- Discussed potential programs and ideas for 2021 including the first of three virtual documentary screenings being sponsored by several Somerset County Municipal Alliances. Upstanders will be shown online with a panel presentation on January 27th at 7 pm
- REACH met on Monday, December 7th. The group continue to work on a social media outreach plan going forward including “Mental Health Monday”, “Wellness Wednesday” and “Flashback Friday”.
 - REACH is also working on a school stress and mental health video.
 - The Bernards Township Municipal Alliance/Youth Services Commission and the Bernards Township Library were awarded \$3,500 for “Grab and Go Teen Outreach” bags for students during the COVID-19 pandemic with a variety of resources.

COVID-19 Mitigation

- January 7: COVID-19 PCR Testing at Municipal Gym in Peapack and Gladstone Borough. Over 256 people tested using PCR tests. Twenty (20) people were positive for COVID-19 (7.8%). Additional dates for testing tentatively scheduled for January.
- January 14: COVID-19 PCR Testing at the Bernards Township Community Center. Over 280 people tested using PCR tests. Seventeen (17) people were positive for COVID-19 (6.1%).
- January 21: COVID-19 PCR Testing at St. Joseph's Church. Over 97 people tested using PCR tests. Sixteen (20) people were positive for COVID-19 (16.49%).
- January 28: COVID-19 PCR Testing at the Bernards Township Community Center. Over 208 people tested using PCR tests. Eighteen (18) people were positive for COVID-19 (8.65%).
- PCR Testing for COVID-19 being set up for every Thursday in February.
- Efforts conducted to become an approved provider of COVID-19 vaccine including completing CDC and NJDOH Provider agreement; meeting with pharmacy intern to learn about vaccines and their handling; finding supplies and equipment that will facilitate clinics.
- Staff responsibilities for vaccination clinics distributed and discussed. Draft plan designed.
- Significant time daily has been spent talking to multiple school districts and preschools, nurses, parents, sports teams and leagues, senior housing, businesses, etc. about COVID-19 infections and close contacts advising them who, when, and how isolation and quarantine must take place. We study guidance daily as it changes and attend daily/weekly conference calls on COVID-19 mitigation and procedures to implement with various community health partners and the NJDOH.
- Sent request out for volunteers to assist at vaccination clinics when vaccine etc. is available. 170 people responded to date. Survey of this group is being conducted to assist in management.
- Daily COVID-19 NJ Office of Local Public Health calls and distribution of new info to staff.
- Secured tentative venue, sharps disposal contract and nursing staff to conduct vaccination clinics.
- Staying up to date on the COVID-19 vaccination process in New Jersey

- Released weekly updates on COVID-19 via RAVE in Bernards Township and to individual entities in other towns. Updates now include weekly numbers for each town.
- Follow-up on contact-tracing in CDRSS conducted by staff. Statistics compiled on COVID-19 infections.

Health Education

- Continue to edit new www.bernardshealth.org site to be transferred over.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lucy A. Forgione".

Lucy A. Forgione

Health Officer/Director of Health

February 3, 2021

Health Education / Youth Services Coordinator Report

February 2021

Clinics/ Screening Programs

- February 4: COVID-19 PCR Testing at Peapack & Gladstone Borough Gym. 101 people tested using PCR tests. Three (3) people were positive for COVID-19 (2.97%).
- February 11: COVID-19 PCR Testing at Bernards Township community Center. 85 people tested using PCR tests. One (1) person was positive for COVID-19 (1.14%).
- February 23: COVID-19 PCR Testing at Peapack & Gladstone Borough Gym. 25 people tested using PCR tests. Two (2) people were positive for COVID-19 (8%).
- February 25: COVID-19 PCR Testing at Bernards Township community Center. 45 people tested using PCR tests. Four (4) people were positive for COVID-19 (8.9%).
- PCR Testing for COVID-19 continuing to be set up for every Thursday in March.

Municipal Alliance/Youth Services Commission

- Met virtually on Tuesday, February 2nd.
- Discussed potential programs and ideas for 2021 including the second of three virtual screenings in partnership with Somerset County Municipal Alliances. LIKE will be presented on Wednesday, March 24th at 7 pm virtually with a panel presentation. Upstanders was shown on Jan 28th (see below).
- K. Cartoccio met with the Lindsey Meyer Teen Institute on February 22nd to discuss involvement with LMTI's Take Vape Away Grant. Ridge High School was also awarded a TVA grant which will be used to bring an education vaping assembly to RHS students and parents in the spring.
- Bernards Township was awarded a competitive grant from the Somerset County Youth Services Commission for the Grab and Go Teen Outreach program in partnership with the Bernards Township Library for \$3,500.
 - Sharpie mug kits were distributed February 4th and 5th – 50 kits were picked up by local teens.
 - Hot chocolate bomb kits were distributed February 10th and 11th – 50 kits were picked up by local teens. 13 students attended the virtual “hot chocolate bomb party” on February 12th via Zoom.
- REACH met on February 4th and February 18th. The group continue to work on a social media outreach plan going forward including “Mental Health Monday”, “Wellness Wednesday” and “Flashback Friday”.
 - REACH is continuing to work on a a school stress and mental health video.
 - REACH created a LinkTree to help link students to important online resources and apps.
 - REACH participated in the annual “Secret Sweetheart” gift exchange which was done by delivering gifts to students' houses and via Zoom video conferencing.
 - Youth Advisory Council applications for LMTI were released for upperclassmen to apply to. The future of LMTI for the summer of 2021 is uncertain but LMTI is moving forward in picking student leadership.

COVID-19 Mitigation

- The Vulnerable Populations Outreach Coordinator (VPOC) continues to work to identify the vulnerable populations in our jurisdictions and identifying gaps to help address the needs of COVID-19 positive and exposed persons
 - Continuing to catalog a list of available resources to help vulnerable populations access critical resources such as social services, mental health services, and general healthcare. Also includes access to resources like food banks, mental health services, visiting nurses, telehealth solutions, and other community programs.
 - Prioritizing COVID-19 response initiatives such as COVID-19 testing clinics and preparation for COVID-19 vaccine clinics.

- Conducting weekly COVID-19 testing clinics to help identify positive covid-19 cases and ultimately mitigate the spread of COVID-19.
- Regularly monitoring covid-19 related data received through testing and contact tracing
- Working with other local health department VPOCs in NJ to create collaborative opportunities and resources through monthly meetings
- Secured vaccination clinic venue at St. James Church in Basking Ridge.
- Efforts conducted to become an approved provider of COVID-19 vaccine including meeting with Rutgers School of Nursing students to conduct "run throughs" at the St. James vaccine site, inventorying current supplies and planning orders for medical and non-medical vaccine clinic supplies.
- Sent request out for volunteers to assist at vaccination clinics when vaccine etc. is available. 185 people responded to date. Survey of this group is being conducted to assist in management.
- Staff responsibilities for vaccination clinics are continuously discussed and formatted.
- Continued communication with OEM for Bernards Township to discuss security for COVID-19 vaccine clinics.
- Pharmacy student, Regan Asay developed a protocol for handling the Moderna vaccine and presenting to the BTHD and VNA nurses.
- Significant time daily has been spent talking to multiple school districts and preschools, nurses, parents, sports teams and leagues, senior housing, businesses, etc. about COVID-19 infections and close contacts advising them who, when, and how isolation and quarantine must take place. We study guidance daily as it changes and attend daily/weekly conference calls on COVID-19 mitigation and procedures to implement with various community health partners and the NJDOH.
- Daily COVID-19 NJ Office of Local Public Health calls and distribution of new info to staff.
- Staying up to date on the COVID-19 vaccination process in New Jersey
- Released weekly updates on COVID-19 via RAVE in Bernards Township and to individual entities in other towns. Updates now include weekly numbers for each town and vaccine information.
- Follow-up on contact-tracing in CDRSS conducted by staff. Statistics compiled on COVID-19 infections.

Health Education

- The Bernards Township Health Department and Municipal Alliance partnered with other Municipal Alliances in Somerset County to host a virtual screening and panel presentation of "Upstanders" on January 28th. Over 220 people attended.
- Continue to edit new www.bernardshealth.org site to be transferred over in March.

Respectfully Submitted,



Lucy A. Forgione

Health Officer/Director of Health

March 1, 2021

Upcoming Programs:

LIKE: Documentary Screening and Panel Presentation

Wed, 3/24 7 pm

Virtual

AN **IndieFlix** ORIGINAL PRODUCTION

Hosted by the following Alliances:
Watchung Hills Regional
Somerville, Somerset Hills,
North Plainfield,
Montgomery-Rocky Hill,
Manville,
Hillsborough-Milstone,
Franklin Township,
Bound Brook/So. Bound Brook
& Bernards Township

Funding received from:
Watchung Hills Regional
High School PTO, the
Governors Council on
Alcoholism & Drug Abuse and
Somerset & Morris County
Commissioners

PANELISTS:
Scilla Andreen &
Max Slosser

LIKE

A DOCUMENTARY ABOUT THE IMPACT OF SOCIAL MEDIA ON OUR LIVES

EXECUTIVE PRODUCER, PRODUCER, DIRECTOR
SCILLA ANDREEN


PRODUCER, EDITOR, DIRECTOR OF PHOTOGRAPHY
IAN ANDREEN

EXECUTIVE PRODUCER
MEL LING ANDREEN

COMPOSER
DAN DIESCHEN

DATE & TIME
March 24, 2021 @ 7:00 pm

LINK
Virtual
<http://bit.ly/WatchLIKE>

IndieFlix  **INDIEFLIX**
FOUNDATION

TheLikeMovie.com

HEALTH OFFICER'S REPORT

January, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	BLOCK	LOT	WORK TIME	WORK STATUS	STAFF INITIAL
A/DATA ENTRY LEAD	01/25/2021	HEALTH DEPARTMENT monthly LeadTrax data entry; checked daily			1.0	C	TC
COMMUNICABLE DISEASE INVESTIGATION	01/04/2021	HEALTH DEPARTMENT Covid-19 related			15.0	C	LF
	01/06/2021	HEALTH DEPARTMENT Covid-19 related			15.0	C	LF
	01/11/2021	HEALTH DEPARTMENT Covid-19 related			15.0	C	LF
	01/15/2021	HEALTH DEPARTMENT Covid-19 related			15.0	C	LF
	01/21/2021	KING GEORGE ROAD Covid-19 related			2.0	C	TC
	01/22/2021	PINGRY SCHOOL sports team and quarantining time periods			1.0	IP	TC
	01/22/2021	HEALTH DEPARTMENT Covid-19 related			15.0	C	LF
	01/25/2021	HEALTH DEPARTMENT Covid-19 related			15.0	C	LF
	01/26/2021	SOUTH FINLEY AVENUE Covid follow-up with school & parent questions			1.0	C	ND
	01/29/2021	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
COMPLAINT/PUBLIC HEALTH	01/06/2021	RIDGE OAK SENIOR HOUSING INC. Dog in kitchen			0.50	C	ND
F/CH 24	01/05/2021	KRAUSZER'S #423			1.0	S	SR
	01/06/2021	SUMMER DAZE, LLC, DOGGY STYLE GRILL			1.0	S	ND
	01/11/2021	STARBUCKS COFFEE CO. INC. # 7669			1.0	S	SR
	01/11/2021	LING LING			1.0	S	SR
	01/11/2021	BELLA'S BURGER SHACK			1.0	S	SR
	01/12/2021	BRUSH'S DELI			1.0	S	SR
	01/12/2021	MIZU			1.0	S	SR
	01/12/2021	O'BAGEL #1 (DEWEY MEADOW)			1.0	S	SR
	01/12/2021	SIENA'S GOURMET PIZZA			1.0	S	SR
	01/19/2021	RIDGE BAGEL & CAFÉ			1.0	S	SR
01/19/2021	RIDGE RESTAURANT			1.0	S	SR	
FOLLOW UP/ PHC	01/22/2021	KING GEORGE ROAD Covid-19 related			1.0	C	TC
I/SOILS, ALT	01/28/2021	WHITENACK ROAD	4601	8	1.50	FC	TC
I/SOILS, ALT EXP	01/13/2021	OLD ARMY ROAD	301	13	1.0	FC	ND
MEETING	01/26/2021	PINGRY SCHOOL with state DOH Covid-19 regulations			1.0	C	TC

	01/27/2021	PINGRY SCHOOL Covid-19 related- review of cases			1.0	C	TC
	01/28/2021	PINGRY SCHOOL Covid-19 related			0.0	C	TC
I/SEPTIC, ALT ATU	01/26/2021	LIBERTY CORNER ROAD			1.0	FC	SR
I/SEPTIC, REPAIR	01/11/2021	MINEBROOK ROAD	4402	12	1.0	FC	SR
I/WELL, ABANDONMENT	01/14/2021	LORD STIRLING ROAD 2 Wells abandoned onsite	3201	5	2.0	FC	ND
Admin Time Total		Work For Town Total		Total time in Hours		Fees Collected	
392.19		126		518.19		\$ 17,911.00	

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;
IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed; GS-Gold standard
Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports
Date Printed: 3/3/2021
Printed By: Tricia Cowell



Bernards Township Health Department

Basking Ridge, NJ 07920
P. 908.204.3070 F. 908.204.3075
www.bernardshealth.org

Contractual Health Agency for:
Bernards Township
Bernardsville Borough
Chester Borough
Long Hill Township
Mendham Borough
Peapack and Gladstone Borough

HEALTH OFFICER'S REPORT

February, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	BLOCK	LOT	WORK TIME	WORK STATUS	STAFF INITIAL
A/DATA ENTRY LEAD	02/25/2021	HEALTH DEPARTMENT			1.0	C	TC
COMMUNICABLE DISEASE INVESTIGATION	02/05/2021	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
	02/12/2021	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
	02/26/2021	HEALTH DEPARTMENT Covid-19 related			5.0	C	LF
COMMUNICATIONS	02/23/2021	KING GEORGE ROAD Covid-19 related			1.0	C	TC
COMPLAINT/F/CH 24	02/08/2021	PANERA BREAD #1500 infestation			1.0	IP	SR
COMPLAINT/PUBLIC HEALTH	02/08/2021	VAN DORN ROAD phone conversations with complainant			1.0	IP	SR
	02/16/2021	VAN DORN ROAD sewage odors			1.0	AB	SR
	02/23/2021	PANERA BREAD #1500			1.0	IP	SR
F/CH 24	02/08/2021	STOP & SHOP #877			2.50	S	SR
MEETING	02/19/2021	MARTINSVILLE ROAD Reviewed Covid-19 procedures			1.0	C	ND
A/PLAN REV/KITCHEN	02/16/2021	THE CAFÉ AT DAIICHI SANKYO Time/Temperature plan submitted			1.0	AP	SR
	02/23/2021	AFFINITY CAFÉ (EUREST) Time/Temp. HACCP Plan			1.0	AP	SR
A/PLAN REV/SEPTIC-ALT	02/03/2021	CHILDS ROAD	502	13	0.75	IP	TC
A/PLAN REVIEW CONTINUED	02/25/2021	CHILDS ROAD	502	13	1.0	IP	TC
I/SEPTIC, REPAIR	02/25/2021	WHITENACK ROAD	4601	9	1.0	FC	ND

Admin Time Total	Work For Town Total	Total time in Hours	Fees Collected
342.18	39.25	381.43	\$ 13,132.11

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;
IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed; GS-Gold standard
Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports
Date Printed: 3/3/2021
Printed By: Tricia Cowell



Bernards Township Health Department

Basking Ridge, NJ 07920
P. 908.204.3070 F. 908.204.3075
www.bernardshealth.org

Contractual Health Agency for:
Bernards Township
Bernardsville Borough
Chester Borough
Long Hill Township
Mendham Borough
Peapack and Gladstone Borough

ANIMAL CONTROL OFFICER'S REPORT

January, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	WORK TIME	WORK STATUS	STAFF INITIAL
ACO/CAT	01/11/2021	OAK RIDGE ROAD Complaint: resident does not want neighbors cats to live in township	1.0	S	MS
	01/13/2021	OAK RIDGE ROAD Request pictures of all licensed cats	1.0	IP	MS
ACO/DOG	01/06/2021	BERKELEY CIRCLE Approval of Enclosure for PPD - insurance still pending approval	1.0	FC	MS
	01/07/2021	KEATS ROAD Dogs back to owner	0.50	FC	MS
	01/08/2021	WOODWARD LANE Complaint re: living conditions of neighbors dog - Unfounded	1.0	S	MS
	01/11/2021	OLD FARM ROAD Complaint; dog walker leaving waste on property - unknown person	0.50	S	MS
	01/28/2021	SOUTH FINLEY AVENUE Licensing	6.0	S	MS
	01/29/2021	MT AIRY ROAD Complaint dog outside too long without shelter - unfounded	1.0	UF	MS
	ACO/GENERAL	01/04/2021	SOUTH FINLEY AVENUE Front Office Coverage, Licensing	8.0	S
01/06/2021		HEALTH DEPARTMENT General, Licensing, Covid 19 updates	7.0	S	MS
01/07/2021		HEALTH DEPARTMENT General, Licensing, Covid 19 updates	7.0	S	MS
01/08/2021		SOUTH FINLEY AVENUE General, Licensing, Cover front office	7.0	S	MS
01/11/2021		HEALTH DEPARTMENT Licensing	6.0	S	MS
01/13/2021		SOUTH FINLEY AVENUE Licensing, Front Office	7.0	S	MS
01/14/2021		HEALTH DEPARTMENT Licensing, Front Office, Changes to Animal Control New Website	8.0	S	MS
01/15/2021		HEALTH DEPARTMENT Licensing, front office	7.0	S	MS
01/19/2021		SOUTH FINLEY AVENUE Licensing, Front Office	7.50	S	MS
01/20/2021		SOUTH FINLEY AVENUE Licensing, Unlicensed Dogs Notices, General	7.50	S	MS
01/21/2021		SOUTH FINLEY AVENUE Licensing	6.50	S	MS
01/21/2021		BEDMINISTER COURT Drop off paperwork	0.50	FC	MS
01/25/2021		SOUTH FINLEY AVENUE Licensing, Covid 19 updates, Front Office	5.0	S	MS
01/26/2021		SOUTH FINLEY AVENUE Licensing	8.0	S	MS
01/27/2021					

		SOUTH FINLEY AVENUE Licensing	7.0	S	MS
	01/29/2021	SOUTH FINLEY AVENUE Licensing	7.0	S	MS
ACO/MEETING	01/25/2021	262 S FINLEY AVE Staff Meeting	2.0	S	MS
	01/27/2021	STARCREST KENNEL Signed Contracts	1.0	FC	MS
	01/28/2021	SOUTH FINLEY AVENUE Health Department Website Training	1.0	S	MS
ACO/TRAINING	01/11/2021	BLACKBURN ROAD Advice re: bear on property	0.50	S	MS
ACO/WILD ANIMAL	01/07/2021	GALLOPING HILL Advice re: fox on property	0.50	S	MS
	01/15/2021	ESSEX PLACE Advice re: bat in between walls	0.50	S	MS
	01/15/2021	CANTER DRIVE Advice re: fox on property	0.50	S	MS
	01/19/2021	BERTA PLACE Information re: mange in fox	0.50	S	MS
	01/20/2021	BERTA PLACE Trapping injured fox	0.50	IP	MS
	01/21/2021	BERTA PLACE Trapping injured fox	1.0	IP	MS
	01/25/2021	GOVERNOR DRIVE Report of bear in sewer	0.50	S	MS
	01/25/2021	BERKELEY CIRCLE Advice re: fox behavior	0.50	S	MS
	01/28/2021	OLD FARM ROAD Call for an injured Great Blue Heron - Unfounded Flew Away	1.0	FC	MS

	Work For Town Total	Total Time in Hours
Totals:	128	128

KEY: A/Admin. Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;
IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed
Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports
Date Printed: 3/3/2021
Printed By: Tricia Cowell



Bernards Township Health Department

Basking Ridge, NJ 07920
P. 908.204.3070 F. 908.204.3075
www.bernardshealth.org

Contractual Health Agency for
Bernards Township
Bernardsville Borough
Chester Borough
Long Hill Township
Mendham Borough
Peapack and Gladstone Borough

ANIMAL CONTROL OFFICER'S REPORT

February, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	WORK TIME	WORK STATUS	STAFF INITIAL
ACO/DOG	02/04/2021	RIDGEVIEW DRIVE Dog at Large - returned to owner (Kate)	4.0	FC	MS
	02/08/2021	VICTORIA WAY Return dog to owner	1.0	FC	MS
	02/22/2021	MOUNTAIN PARK Dog Bite - locate owner - PD assist	1.0	S	MS
	02/22/2021	FOREST TRAIL Complaint re: dog waste not picked up in area	0.50	S	MS
	02/22/2021	HARDSCRABBLE ROAD Follow up re: dog door installed	0.50	S	MS
ACO/GENERAL	02/01/2021	SOUTH FINLEY AVENUE General	8.0	S	MS
	02/02/2021	SOUTH FINLEY AVENUE General	8.0	S	MS
	02/03/2021	SOUTH FINLEY AVENUE Licensing	8.0	S	MS
	02/04/2021	SOUTH FINLEY AVENUE Licensing, Front Office	8.0	S	MS
	02/05/2021	SOUTH FINLEY AVENUE Licensing, Front Office	8.0	S	MS
	02/08/2021	SOUTH FINLEY AVENUE Licensing	7.0	S	MS
	02/09/2021	SOUTH FINLEY AVENUE General, Licensing	8.0	S	MS
	02/16/2021	SOUTH FINLEY AVENUE Licensing	5.50	S	MS
	02/17/2021	SOUTH FINLEY AVENUE Licensing	7.50	S	MS
	02/22/2021	SOUTH FINLEY AVENUE Licensing	4.0	S	MS
	02/23/2021	SOUTH FINLEY AVENUE Licensing	8.0	S	MS
	02/24/2021	SOUTH FINLEY AVENUE Licensing	8.0	S	MS
	02/25/2021	SOUTH FINLEY AVENUE Licensing	8.0	S	MS
	02/26/2021	SOUTH FINLEY AVENUE Licensing	8.0	S	MS
ACO/MEETING	02/22/2021	SOUTH FINLEY AVENUE Staff Meeting	2.0	S	MS
ACO/WILD ANIMAL	02/17/2021	STONEHOUSE ROAD P/U Fox DOA	0.50	FC	MS

	Work For Town Total	Total Time in Hours
Totals:	113.5	114

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
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Basking Ridge
New Jersey 07920



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T. 908.204.3070
F. 908.204.3075
health@bernards.org
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TO: Bernards Township Board of Health
From: Lucy A. Forgione, Registrar of Vital Statistics
Subject: Registrar's Report - Month of Jan 2021
Date: March 11, 2021

Following is a report of the activities of the office of the Registrar of Vital Statistics.

Issued:	<u>0</u>	Birth Certificates
	<u>33</u>	Marriage Certificates
	<u>3</u>	Marriage Licenses
	<u>0</u>	Civil Union Certificates
	<u>0</u>	Civil Union Licenses
	<u>10</u>	Death Certificates
	<u>0</u>	Domestic Partnership Certificates
Fees Collected:	<u>\$989.00</u>	
Births in Township	<u>0</u>	
Marriages in Township	<u>7</u>	
Deaths in Township	<u>18</u>	(in Lyons V.A.) <u>2</u>

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TO: Bernards Township Board of Health
From: Lucy A. Forgione, Registrar of Vital Statistics
Subject: Registrar's Report - Month of Feb 2021
Date: March 11, 2021

Following is a report of the activities of the office of the Registrar of Vital Statistics.

Issued:	<u>0</u>	Birth Certificates
	<u>17</u>	Marriage Certificates
	<u>4</u>	Marriage Licenses
	<u>0</u>	Civil Union Certificates
	<u>0</u>	Civil Union Licenses
	<u>32</u>	Death Certificates
	<u>0</u>	Domestic Partnership Certificates
Fees Collected:	<u>\$1,092.00</u>	
Births in Township	<u>0</u>	
Marriages in Township	<u>4</u>	
Deaths in Township	<u>12</u>	(in Lyons V.A.) <u>1</u>